

## **Instructor - Ontario Police College**

**Consider this unique and rewarding opportunity with the Ministry of the Solicitor General to train police officers at the Ontario Police College (OPC).**

We are currently recruiting a dedicated Instructor to deliver training specific to the Managing Investigations Using PowerCase and PowerCcase for the Command Triangle within the Major Case Management unit at the Ontario Police College. The PowerCase courses allow for organization, management, retrieval and analysis of large volumes of investigative data collected during major case investigations.

The Ontario Public Service has been chosen as one of:

- Canada's Top 100 Employers
- Greater Toronto's Top 90 Employers
- Canada's Best Diversity Employers
- Canada's Greenest Employers
- Top Employers for Canadians Under 40

We offer:

- A defined benefit pension plan
- Maternity and parental leave top-up benefits
- A comprehensive health plan
- Life and disability insurance
- A progressive work environment that promotes work/life balance
- Flexible learning and development opportunities
- Opportunities for career advancement and specialization through a wide range of career fields

### **What can I expect to do in this role?**

As an experienced trainer/instructor, you will:

- Deliver and facilitate learning in assigned police and law enforcement-related subject areas
- Provide subject matter expertise to learners, trainers, judicial hearings, and police services
- Design course training standards/plans and organize, coordinate, and evaluate police courses and training events
- Research subject area, prepare lesson plans and other resource material, and design tests and examinations

**Location:** Aylmer

### **How do I qualify?**

#### **Mandatory**

- Minimum valid driver's license class G or equivalent as recognized by the Province of Ontario
- Occasional travel within Ontario is required

#### **Subject Matter Expertise**

- You have demonstrated proficiency in the use of computer applications and software used in major case investigations such as PowerCase Classic and PowerCase Command

#### **Adult Training and Education**

- You have knowledge of, and experience with, training and education theories and methodologies in order to provide/facilitate training to learners, police services and other enforcement agencies
- You know curriculum design, development, and implementation techniques
- You can coordinate senior leadership training by contributing to competency updates, benchmarking existing training to those competencies and creating a standard for Ontario while ensuring collaboration with national police agencies
- You are proficient with common computer applications and the internet to prepare lesson plans, reports, presentations, graphics, etc.
- You can operate classroom presentation technology

#### **Law Enforcement Knowledge**

- You have knowledge of, and experience with, criminal and/or provincial offences investigations best practices, procedures, and standards
- You are aware of advancements in technology and practices that affect policing services

### **Communication and Interpersonal Skills**

- You have presentation skills to present and explain highly complex information clearly and accurately for learners
- You have written communication skills to prepare course materials and other reports
- You can provide expert testimony at judicial hearings and coroners' inquests, and undergo cross-examination regarding teaching methodologies used in the design of training content
- You have team work skills to work effectively in a high-performance team, including serving on committees
- You can negotiate and promote acceptance of new approaches as well as manage discipline issues

### **Analytical, Reasoning, and Problem-Solving Skills**

- You can conduct research and analyze legal or policing issues
- You are able to identify training needs and provide solutions
- You can evaluate training program effectiveness as well as anticipate, and respond to, changes in the field

### **OPS Commitment to diversity, inclusion, accessibility, and anti-racism**

We are committed to build a workforce that reflects the communities we serve and to promote a diverse, anti-racist, inclusive, accessible, merit-based, respectful and equitable workplace.

We invite all interested individuals to apply and encourage applications from people with disabilities, Indigenous, Black, and racialized individuals, as well as people from a diversity of ethnic and cultural origins, sexual orientations, gender identities and expressions.

Visit the [OPS Anti-Racism Policy](https://www.ontario.ca/page/ontario-public-service-anti-racism-policy) < <https://www.ontario.ca/page/ontario-public-service-anti-racism-policy> > and the [OPS Diversity and Inclusion Blueprint](https://www.ontario.ca/page/ops-inclusion-diversity-blueprint) < <https://www.ontario.ca/page/ops-inclusion-diversity-blueprint> > pages to learn more about the OPS commitment to advance racial equity, accessibility, diversity, and inclusion in the public service.

We offer employment accommodation across the recruitment process and all aspects of employment consistent with the requirements of Ontario's [Human Rights Code](http://www.ohrc.on.ca/en/ontario-human-rights-code) < <http://www.ohrc.on.ca/en/ontario-human-rights-code> >. Refer to the application instructions below if you require a disability-related accommodation.

### **Additional Information:**

In addition to the above, applicants to this position should:

- Have successfully completed the Managing Investigations Using PowerCase course;
- Have a demonstrated proficiency in the use of the ministry approved software (PowerCase Classic and PowerCase Command); and
- Have a demonstrated proficiency in the application of the Ontario Major Case Management Manual in major case investigations.

Successful completion of the Ontario Major Case Management Course and Facilitating and Assessing Police Learning course; demonstrated experience as a member of the Command Triangle in major case investigations; and experience delivering training the Major Case Management suite of courses are considered assets for this position.

**Salary Range:** \$2,023.32 - \$2,582.29 Per Week

### **Additional information:**

- 1 Temporary, duration up to 36 months 10716 Hacienda Rd, Aylmer, West Region

### **Note:**

- The results of this competition may be used to fill upcoming vacancies within the next twelve months.
- At this time, all employees working in congregate living settings are required to provide proof they are fully vaccinated, meaning they are fully vaccinated as defined by the Ministry of

Health (refer to: [COVID-19 Fully Vaccinated Status in Ontario](#) < [https://health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/vaccine/COVID-19\\_fully\\_vaccinated\\_status\\_ontario.pdf](https://health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/vaccine/COVID-19_fully_vaccinated_status_ontario.pdf) >), including 14 calendar days have passed since receiving their final dose of the COVID-19 vaccine.

Employees who do not provide proof of full vaccination will be deemed 'not vaccinated' under the Employer's policy and will be required to attend a vaccine education program, as determined by the Employer. Employees who are not vaccinated under the policy with a valid medical exemption will not be required to attend a vaccine education program. All employees working in congregate living settings must undergo regular rapid antigen testing, regardless of vaccination status.

Please apply online, only, at [www.ontario.ca/careers](http://www.ontario.ca/careers), quoting **Job ID 179764**, by **Tuesday, May 10, 2022**. Please follow the instructions to submit your application. Faxes are not being accepted at this time.

If you require a disability-related accommodation in order to participate in the recruitment process, please contact us at [www.gojobs.gov.on.ca/ContactUs.aspx](http://www.gojobs.gov.on.ca/ContactUs.aspx) to provide your contact information. Recruitment Services staff will contact you within 48 hours. Only those applicants selected for an interview will be contacted.

The Ontario Public Service is an inclusive employer. Accommodation will be provided in accordance with Ontario's *Human Rights Code*.

[www.ontario.ca/careers](http://www.ontario.ca/careers)